



## Safeguarding Adults – The Role of the Nominated Person

**Introductory Guidelines:** The Nominated Person must undertake a CRB check for this position. (This is in addition to one that may have been obtained for children's work)

This can be a dual role with that of the CP Nominated Person but it does not need to be. In a Benefice one person can be named for this role across several parishes if they are willing to liaise with each PCC.

The person should be interviewed and approved in the normal way by the PCC as for any voluntary position. Best practice indicates that the Nominated Person should not be regularly involved in leading work specifically aimed at vulnerable adults but they must be willing to learn about such work.

The overall responsibility for having a Safeguarding Adults policy rests with the incumbent and the PCC. The Nominated Person must work closely with the Incumbent and PCC.

### Responsibilities of the Nominated Person:

- To ensure that a policy & procedures are in place and are regularly reviewed.
- To work with the PCC to ensure that the policy is known about and understood within the congregation and that its implementation is monitored and that it is seen as a vital part of good pastoral care and community service.
- To be available to all members of the congregation if they wish to discuss a concern about possible abuse or to report actual abuse that has happened to them or someone else in the church.
- To support anyone who brings concerns and signpost them to the most appropriate specialist support if needed.
- To attend training in order to be able to advise the PCC about good practice guidelines and to relay any changes resulting from national legislation and to encourage all who work with vulnerable adults to undertake training.
- To know when and how to report to the Diocesan Safeguarding Adults Officer and also to local Social Care and/or the Police if the Diocesan Officer is unavailable.
- To be involved in the appointments process for any paid or volunteer posts which involve working with vulnerable adults and to keep a record of all those who have CRB clearance to work with vulnerable adults. Also to ensure that a Confidential Declaration Form is completed and is renewed every 3 years.

- To proactively assist the PCC in raising awareness of the principles of equality and inclusion and when necessary to challenge the incumbent and PCC about these issues with the support of the Diocesan Officer as needed.
- To take an interest in all activities that are specifically aimed at or could include vulnerable adults.
- To ensure publicity in the church indicates the church's acceptance of all and intolerance of abuse and where to get help and advice within the church and the community.
- To send a copy of the policy to the Diocesan Safeguarding Adults Officer and keep her informed of any changes to the policy or the Nominated Person.