

REF

New Standing Order Instruction

ToBank

Please set up the following Standing Order and debit our account accordingly.

1. Account Details

Account Name..... Account Number

.....
Account Holding Branch..... Sort Code

Branch Address.....

2. Payee Details

Name of person or organisation you are paying

Payment reference* – this will appear on the bank statement of the person or organisation you wish to pay

Sort code – the bank code of the person or organisation you are paying

Account Number – the account number of the person or organisation you wish to pay

National Westminster Bank PLC at 40 Queen’s Road, Bristol BS8 1RF

3. About the payment

How often are the payments to be made

Amount details –
Date and amount of first payment

Date and amount of final payment

Note to Bank: If this standing order form is received after 22nd January 2011 please pay immediately any outstanding amounts.

4. Confirmation

Authorised signature(s)
.....

Date

Notes to Parish

Please return this form by **31st January 2010** to the **Finance Manager, Bristol Diocesan Board of Finance Limited, 23 Great George Street, Bristol BS1 5QZ**, *for insertion of reference and forwarding to your bank.

Name and address of parish